

**Adams-Clermont Solid Waste District
Board of Directors' Meeting**

**10:30 a.m., June 17, 2019
Batavia, Ohio**

Members in Attendance

Adams County	Clermont County
Ty Pell	David Painter
Diane Ward	Edwin Humphrey
Barbara Moore	Claire Corcoran

Attendees: Hannah Lubbers, Kevin Ley: Clermont County;
Dan Wickerham, Whitney Lawhorn: Adams Brown Recycling

At 10:30 a.m., the meeting was called to order.

1. Approval of Minutes	Mr. Painter asked for a motion to approve the March minutes. Mr. Pell moved to approve the minutes. Mr. Humphrey seconded and the motion passed without dissent.
2. Financial Report	Mrs. Lubbers explained the cash activity report with regards to Solid Waste -Exploratory options for two large expenses on the cash activity report explained in detail: the compactor for Adams County Waste and Recycling (AWAR) and the Manchester recycling compactor. -Fund History: revenue at AWAR was less than expenditure due to antiquated machinery upkeep; regardless, funds are still within budgetary requirements Mrs. Ward moved to approve the financial report. The motion was seconded by Mr. Humphrey and passed without dissent.
3. Travel Authorization Alterations	Mrs. Lubbers requested a "Blanket Approval" for funding with regards to travel expenses, rather than submitting a travel request through the Clermont County Board of County Commissioners. Commissioners requested further information about past authorizations for considerations. Mrs. Lubbers explained processes and financial aspects. Mr. Painter moved to

	authorize \$2500 for the travel budget with travel requests to be authorized by the board president. Mr. Pell seconded the motion and it passed without dissent.
4. Adams County Summer Resource Officer Request	Mrs. Lubbers explained the request to fund a Summer Resource Officer in Adams County for \$5000. This is a recurring program that funds an officer to supervise litter clean-ups in the townships. The motion was made to secure funding by Mr. Humphrey, and seconded by Ms. Moore without dissent.
5. Directors Report	<p>-The new employee, Kevin Ley, was introduced to the Board by Mrs. Lubbers</p> <p>- Mrs. Lubbers elaborated on the Adams-Clermont Solid Waste Plan updates, which received an 80% approval by Townships and Municipalities. This includes an increase in current fees from \$3.00 to \$3.50 next year, with the option to increase to \$4.00 in future although that increase is not necessarily expected. The new format for Solid Waste Plan to be in use for next report (required every five years).</p> <p>- Recycling Drop-off Report: Clermont County had some problem locations removed due to illegal dumping issues but no sites have been removed lately. The Adams County West Union drop off at the old jail was requested to be moved to allow for more parking. There are three options: 1. Move both containers to the Adams County Health District, which would cost \$10,000-\$15,000 for installing the compactor and includes a sunken cost of up to \$15,000 for eliminating the jail site; 2. Eliminate the glass box to free up a few parking spots, include signage to direct individuals to bring glass to the drop-off at the Engineers' garage; 3. No change. Mr. Wickerham stated that lately glass collection is down due to single use containers not being as prevalent. Ms. Moore requested elaboration on collection and sorting information. Mr. Wickerham explained processes, as well as electric hook-up to power the compactor if moved. Board deliberates necessity for parking as well as options for appeasement. The Board agreed without motion to remove the glass box compactor as the most fiscally responsible option.</p> <p>-Mrs. Lubbers stated that the Village of Manchester recycling drop off needs a surveillance camera and lighting to be installed to help mitigate illegal dumping, requesting \$1301.64 as quoted by Swango Cabling, for materials, licensing, and installation, as well as request for the President of the Board to sign a Memorandum of Understanding (MOU) with the library. Mr. Pell moved to approve \$1,301.64 for a surveillance camera. Mr. Humphrey seconded to motion and there was unanimous approval.</p> <p>-Mrs. Lubbers illuminated the issue of three-phase electricity needed at the AWAR facility to run new equipment. Previous estimate of \$18,000 given by AEP was substantially lower than</p>

their updated estimate, which was \$27,055.67. AEP quoted \$67,000 for total installation but took off a substantial amount for company betterment. It was determined that private contractors are not permitted to install the upgrades; Mr. Wickerham and Mrs. Lubbers explored other options, such as a one-phase motor, which would potentially cause other issues for equipment due to alteration requirements and future expansion. Closed delta three phase installation was explored but AEP has not come back with a cost estimate on that proposal yet. Closed delta installation would not allow for as much expansion issues in the future but would likely be substantially cheaper as only two poles would need to be installed versus the 17 required for the wye configuration of three-phase. The full three-phase installation with service will cost \$36,755.67. Mr. Painter expanded on Mrs. Lubbers three-phase installation inquiry and requested future plans be taken into consideration. Mr. Wickerham explained original vision scope of AWAR facility and offered cost-benefit analysis for three-phase vs. altering machine for one-phase power. Board arrived on decision that a closed-delta load is the most cost effective and efficient avenue if the power company is willing to accommodate. If not, three-phase will be the way to proceed. Mr. Pell motioned to give Mr. Painter authority to sign the AEP agreement and related project documents, up to and including \$40,000 for three-phase installation contingent upon the closed-delta option being explored. Mrs. Ward seconded the motion and the Board approved without dissent.

- Mrs. Lubbers explains the End-of-year-School recycling program and its \$20,000 budget.
- OEPA Litter Grant is detailed by Mrs. Lubbers as a matching grant, with Rumpke contributing \$2,500 in match towards the LED mobile board. The Grant will pay for three cameras, a mobile education display, and the Clermont and Adams County river sweeps. Mr. Humphrey moved to allow the president to sign the grant paperwork. Ms. Moore seconded the motion. The vote was as follows: Mr. Pell: yes, Ms. Moore: yes, Mrs. Ward: yes, Mrs. Corcoran: yes, Mr. Humphrey: yes, Mr. Painter: abstain.
- The Tire Collection grant proved to be successful. Mrs. Lubbers elaborated upon details including a \$2.00 charge per tire for any tire collected after the first 10 free tires. The Spring collection yielded 50 tons from Clermont County, and 30 tons from Adams County. There was explanation for why there was collection of payment to avoid abuse of program by commercial entities. Mrs. Lubbers details \$45,362.02 was spent from the grant, with pay-ins of \$6,053.00 to be used for future tire events, potentially in southern portion of Clermont County in the fall. A motion was made by Mr. Pell to hold a small tire event in the fall of 2019; it was seconded by Mrs. Ward. The motion was approved without dissent

	<p>-Household Hazardous Waste program explained by Mrs. Lubbers: Environmental Enterprises limiting hours is creating issues with collections from civilians. Mrs. Lubbers explored other options: centralized trailer used for mass collection and quarterly pick up by Environmental Enterprises; Collection events, similar to those of Brown County. Neither was deemed optimal for use in Clermont County. Mr. Painter expressed liability concerns and Mr. Humphrey believes current voucher system is optimal. Mrs. Lubbers will reach out to Environmental Enterprises to expand hours of collection to benefit Clermont County residents.</p>
6. AWAR Report	<p>Mr. Wickerham informed the board of the current state of the recycling market. Paper is the highest volume. Steel scrap value has dropped 30% likely due to tariffs. Mr. Wickerham is facing staffing issues due to health, while working to move the existing steel scrap pile from AWAR. Brush Creek Sweep was postponed four times due to lightning issues and high water levels, but finally took place on Wednesday June 12, 2019. Twenty one participated on the northern stretch of Brush Creek, near Serpent Mound. 1,334lbs of litter were collected, along with 16 tires, 1 tractor tire, and 400lbs of metal. The sweep is in its 28th year of successful litter clean up.</p>
7. Public Input	<p>Mrs. Whitney Lawhorn, educator with Adams Brown Recycling, updated the Board on recycling efforts in schools, keeping up with news articles regarding County efforts and social media successes. Mrs. Lawhorn gave a recap of the successful Ohio River Sweep, which took place over the previous weekend, and that 150 citizens signed up to participate.</p>
8. Schedule Next meeting/Adjournment	<p>The next meeting is scheduled for 10:30 a.m. Monday, September 23, 2019 in Clermont County, with the Adams-Clermont Solid Waste District Records Commission meeting to precede it at 10:00a.m. Mrs. Ward moved to adjourn the meeting at 11:37 p.m. The motion was seconded by Mr. Pell and passed without dissent.</p>