

**Adams-Clermont Solid Waste District  
Board of Directors' Meeting**

**10:00 a.m., February 3, 2020  
Adams Brown Recycling - Georgetown, OH**

**Members in Attendance**

<b>Adams County</b>	<b>Clermont County</b>
Ty Pell	David Painter
Diane Ward	Edwin Humphrey
Barbara Moore	Claire Corcoran

**Attendees:** Hannah Lubbers, Connie Miller, Laura Lair: Clermont County;  
Dan Wickerham, Whitney Lawhorn: Adams Brown Recycling (ABR)

Following the tour of ABR, at 11:36 a.m., the meeting was called to order.

1. Approval of Minutes	Mr. Humphrey moved to approve the minutes from the October, 21 <sup>st</sup> , 2019 meeting. Mr. Pell seconded and the motion passed without dissent.
2. Financial Report	Mrs. Lubbers gave an overview of 2019's final tire amnesty event, explaining that it used \$1,640 from the budget and the rest of the funding came from fees charged to residents for bringing tires to the event. Mrs. Lubbers explained that the solid waste fund history expenses are up due to the purchase of the compactor and the electric work associated with it. Mrs. Ward moved to approve the financial report. Mr. Humphrey seconded and the motion passed without dissent.
3. Election of Officers	- Mrs. Diane Ward was nominated for President of the ACSWD Board of Directors. Mr. Pell moved to approve the nomination. The motion was seconded by Mr. Painter and passed without dissent. - Mr. Humphrey moved to elect Mrs. Diane Ward to President of the ACSWD Board of Directors. The motion was seconded by Mr. Painter and passed without dissent.

	<p>- Mrs. Claire Corcoran was nominated for Vice President of the ACSWD Board of Directors. Mr. Humphrey moved to approve the nomination. The motion was seconded by Mr. Painter and passed without dissent.</p> <p>- Mr. Pell moved to elect Mrs. Corcoran to Vice President of the ACSWD Board of Directors. The motion was seconded by Ms. Moore and passed without dissent.</p>
4. 2020 Budget	<p>Mrs. Lubbers spoke on the 2020 budget. There are increases for Adams-Brown Recycling and Rumpke, more has been added to the education budget, and outreach &amp; education funds for a recycling awareness campaign have been added to the budget for 2020. The generation fee has increased by \$0.50 as of 1/1/2020. Almost \$100,000 in revenue is expected from this fee increase. The 2020 budget has been approved by the Clermont County Board of Commissioners. Mr. Humphrey moved to approve the 2020 budget. The motion was seconded by Mr. Pell and passed without dissent.</p>
5. 2020 Professional Memberships	<p>Mrs. Lubbers requested authorization to register for the following professional memberships for 2020: Association of Ohio Recyclers (AOR: \$230), Organization of Solid Waste Districts of Ohio (OSWD: \$200), Adams Chamber of Commerce (\$120), NTE: \$550. Ms. Moore moved to approve authorization to register for the professional memberships. The motion was seconded by Mr. Humphrey and passed without dissent.</p>
6. 2020 Blanket Travel Authorization	<p>Mrs. Lubbers requested authorization for \$2,500 for the travel budget with travel requests to be authorized by the board president. Mr. Pell moved to approve the authorization. The motion was seconded by Mr. Painter and passed without dissent.</p>
7. 2020 Contracts and Agreements	<p>Mrs. Lubbers requested authorization for the Director to enter into the following agreements &amp; contracts:</p> <ul style="list-style-type: none"> <li>- Clermont Municipal Court \$76,356 (litter, drop-off, recycling processing, adopt-a-spot)</li> <li>- Adams-Brown Recycling \$24,000 – AWAR management.</li> <li>- Adams-Brown Recycling \$95,000 – Adams County drop-off transportation and processing. Fees have not increased for many years. Mr. Wickerham spoke to the fact that costs have been increasing significantly for some time now, but ABR has been absorbing it. The cost of \$64/ton for processing has now increased to \$100/ton. This increase will make it possible for ABR to continue to process recyclables from the drop-off program.</li> <li>- Adams-Brown Recycling \$18,000 – Adams County education program</li> <li>- Valley View Foundation \$6,000 – Community litter events</li> </ul>

	<ul style="list-style-type: none"> <li>- Rumpke - \$110,427: Clermont County drop-off transportation and processing. This is a 3.5% increase in response to changing market conditions.</li> </ul> <p>Mr. Humphrey moved to authorize the Director to enter into the contracts and agreements. The motion was seconded by Mr. Painter and passed without dissent.</p>
<p>8. Directors Report</p>	<p>The Director's report was given by Mrs. Lubbers.</p> <p>Employee changes:</p> <ul style="list-style-type: none"> <li>- Laura Lair began work as Project Manager with Clermont County OEQ on November 12, 2019.</li> <li>- Judy Krebs retired from her position as Education Specialist for Clermont County SWCD on January 31, 2020 after 31 years of service with the County. SWCD currently has two part-time educators helping to present educational programs until a candidate is selected to fill the full-time Education Specialist position.</li> </ul> <p>AWAR 3 phase installation:</p> <ul style="list-style-type: none"> <li>- Ongoing for the past 2 years, the installation is almost complete. Service is scheduled to be hooked up on 2/11/2020.</li> </ul> <p>Drop-offs:</p> <ul style="list-style-type: none"> <li>- A concrete dumpster pad will be poured at the Goshen drop-off. The current spot where the dumpster sits has been destroyed by wear and tear from the recycling trucks. We will pay for the materials and fence installation, and Goshen Township will pay for the labor.</li> <li>- Mr. Pell moved to approve the Goshen drop-off improvements NTE \$10,000. The motion was seconded by Mr. Painter and passed without dissent.</li> </ul> <p>School Waste Reduction Program</p> <ul style="list-style-type: none"> <li>- We have 4 boxes for Adams County High School and Vocational School. Surveys have been sent out to Clermont County schools to learn more about their recycling status and needs. We will give the same survey to Adams County schools when we get the boxes out to them.</li> </ul> <p>2019-2020 OEPA Litter Grant</p> <ul style="list-style-type: none"> <li>- We will have a sorting study at the Owensville drop-off to get baseline data for the percentage of contamination at the drop-off. The contents of the drop-off container will be hand sorted into categories by ACSWD employees and then weighed. The Clermont County videographer will be there to document the event for use in our recycling awareness</li> </ul>

	<p>campaign. We are also considering inviting news/media outlets to the event. Mrs. Lubbers invited the commissioners to make an appearance at the event. After the sorting study we will deploy the Mobile Education Display Unit (MEDU), which was purchased with 2019-2020 OEPA grant funds. A second sorting study will be conducted after the MEDU deployment to gauge effectiveness of the messaging.</p> <p>2020-2021 OEPA Litter Grant</p> <ul style="list-style-type: none"> <li>- Applications are due 2/7/2020. A draft application was submitted for review on 1/31/2020.</li> <li>- After some consideration, we are not requesting funds for a Styrogenie, based on lack of engagement from schools. We will instead be applying for funds for tire amnesty, an education &amp; outreach recycling awareness campaign, and items for community litter cleanup events. <ul style="list-style-type: none"> <li>o Mr. Painter voiced agreement with the need for a recycling awareness campaign, and further discussion ensued about recycling messaging.</li> </ul> </li> <li>- Mrs. Lubbers explained the plan to decentralize the tire amnesty events this year. The events will be held by individual townships.</li> <li>- Mrs. Lubbers explained the need for a resolution to allow collection for a minimum of \$0.50/tire, and requested to authorize the Director to sign the grant application for \$54,965.00 (\$13,515.00 match)</li> <li>- Mr. Painter moved to pass the resolution and authorize the Director to sign the grant application. The motion was seconded by Mrs. Corcoran and passed without dissent.</li> </ul>
9. AWAR Report	Dan Wickerham explained that due to time restrictions he would table his report on AWAR until the next meeting. He notified the board that AWAR would be getting the service disconnect for 3-phase installed on 2/5/2020.
10. Public Input	None.
11. Schedule Next meeting/Adjournment	The Director was instructed to follow-up via email to schedule the next board meeting. Mr. Humphrey moved to adjourn the meeting. The motion as seconded by Mr. Pell and passed without dissent.