

**Adams-Clermont Solid Waste District
Board of Directors' Meeting**

**10:00 a.m., May 4, 2020
West Union**

Members in Attendance

Adams County	Clermont County
Ty Pell	David Painter
Diane Ward	Edwin Humphrey
Barbara Moore	Claire Corcoran

Attendees: Hannah Lubbers, Laura Lair, Greg Bickford, Tom Eigel: Clermont County;
Dan Wickerham, Whitney Lawhorn: Adams Brown Recycling;
Terri Crothers, Linda Mendenhall, Adams County

The meeting was called to order at 10:30am.

1. Approval of Minutes	Mr. Pell moved to approve the minutes from the February 3 rd , 2020 meeting. Mr. Painter seconded and the motion passed without dissent.
2. Financial Report	Ms. Lubbers spoke to the contents of the financial report, noting the following items: <ul style="list-style-type: none">- The "waste audit" is in regards to the recycling sort coordinated by GT Environmental at Pattison Park.- There is an item for the three-phase electric installation at the AWAR transfer station by Kitchen Electric- There is an item for sliding doors that were ordered to retrofit some old containers for recycling drop-offs- The item for the Mobile Education Display Unit (MEDU) is a part of the OEPA 2019-2020 grant cycle

	<ul style="list-style-type: none"> - On the last page of the financial report there is an item for a pre-crusher. This replaced the old pre-crusher at AWAR and it uses the newly installed three-phase electric. - Regarding the solid waste management fund history, we are on track so far for this first quarter. One thing we can expect is higher revenue due to the increase of our generation fee. The old fee was \$3.00/ton; the new fee is \$3.50/ton. One waste hauler has still been using the old form with \$3.00 – they have been contacted about this mistake and plan to use the new generation fee moving forward. <p>Ms. Corcoran moved to approve the financial report. Mr. Humphrey seconded and the motion passed without dissent.</p>
<p>3. Designate Wilmington Landfill</p>	<p>It came to Ms. Lubbers’ attention that a waste hauler has been going to the Wilmington landfill from Clermont County. Ms. Lubbers requested the Board President, Diane Ward, to sign the Contract to designate Wilmington Landfill so that the District may collect generation fees from the waste that is brought there. Mr. Pell moved to approve the request for Ms. Ward to sign the Contract. Ms. Moore seconded and the motion passed without dissent.</p>
<p>4. Directors Report</p>	<p>The Director’s report was given by Mrs. Lubbers.</p> <p>AWAR Pre-crusher and Three-Phase Electric</p> <ul style="list-style-type: none"> - Ms. Lubbers showed photos of the old pre-crusher and the new replacement. She said Mr. Wickerham was a great help with the install, as well as Kitchen Electric. The system is online now and it working well. <p>Drop-offs</p> <ul style="list-style-type: none"> - The District has not seen a decrease in the use of recycling drop-offs amid COVID-19, in fact, maybe more use. The District has not noticed an increase in illegal dumping. - Goshen Twp. concrete pad installation: no news; the township is understandably busy and has not been in communication. - Tate Twp. does not have access to a convenient recycling drop-off right now due to the closure of the Save-A-Lot location, but they would like a drop off container. The District has been working with the school district and township trustees to opening a location when school is back is session. - Alternative sentencing has not been doing cleanups, but they plan on starting back up May 18th. <p>School Waste Reduction Program</p>

- The District planned to implement the program in 2020, but things are on hold due to COVID-19. The plan was to roll out school recycling and help with composting and other waste reduction. A survey was sent out to all schools in the District and 8 schools responded, but that might actually represent up to 15 schools.

OEPA Community Litter Grant

- The 2019-2020 Grant cycle was set to expire in June. The District was on track to fulfill the grant, but the Spring Litter Cleanup had to be postponed due to COVID-19. OEPA has graciously extended the grant period by 1 year. In place of the way the District has historically put on the Spring Litter Cleanup, they are planning to set up remote stations for the cleanup and engage participants through social media. Participants will be encouraged to register for the event online, and their registration will enter them into a drawing for prizes.
- Ms. Lubbers reviewed the preliminary results she has observed since deploying the MEDU at Pattison Park in early March. It appears that the messaging for “no plastic bags” has been effective. She sees via surveillance camera footage that visitors are emptying their recyclables from bags into the drop-off containers.
- Ms. Lubbers has received her custom signage for A-frame signs. The signs will be stationed at various drop-off locations in the District.
- The results from the recycling sort performed at Pattison Park on 2/21 have been received by the District from GT Environmental. A few stats: 40% by weight was contamination. By volume, there were 3 large tubs of plastic bags, representing only 1% of the weight in the drop-off containers, but 7% of volume. The greatest offenders were non-recyclable plastics.
- Surveillance cameras are active at the Pattison Park drop-off location and they have been effective at capturing illegal dumping. Ms. Lubbers has been working with the Clermont County law enforcement to pursue prosecution of illegal dumpers.
- The 2020-2021 OEPA Community Litter Grant application has been submitted and the District expects to be notified in late June regarding awarding of the grant. Ms. Lubbers requests authorization the President to sign the Grant Agreement if awarded.
 - o Mr. Pell moved to authorize the President to sign the Grant Agreement if Awarded. Mr. Painter seconded. The motion passed without dissent.

AWAR Building

	<ul style="list-style-type: none"> - The building at AWAR has been in need replacement for some years now. The current condition of the building does not meet the standards of health and safety that the District should be providing for employees and customers of AWAR. Mr. Wickerham got an estimate of \$10,000 from Cricket Valley in Georgetown for the building and the work associated with installing it. Ms. Lubbers noted that we do have funding for it in the budget. <ul style="list-style-type: none"> o Mr. Humphrey moved to approve the request to move forward with procurement a new building for the AWAR transfer station. Mr. Painter seconded. The motion passed without dissent. <p>April 8th storm debris</p> <ul style="list-style-type: none"> - Miami Township experienced storm damage from the April 8th storm. The Twp. set up a staging area for debris. Hannah is waiting for final bids from two companies to haul the debris away. <p>Staff Updates</p> <ul style="list-style-type: none"> - Katheryn Zelak is the new Educator at Clermont County SWCD. Ms. Zelak fills the position formerly held by Judy Krebs, who has retired. - Ms. Lubbers is planning to begin her maternity leave near her due date on September 20th.
<p>5. AWAR Report</p>	<p>Dan Wickerham gave his report on AWAR. The transfer station has been able to stay open through the COVID-19 crisis. AWAR has seen an uptick in volume coming in, but it has leveled out in the past week. They suspended buying operations at the transfer station, but it has restarted as of today 5/4/20. An extra person is out at the transfer station to help with the anticipated surge as the reopening goes on. A temporary window is at the building currently as a stop-gap safety measure until a new building can be installed. AWAR will arrange to have some steel hauled out to get the piles down to a manageable size. Alternative sentencing stopped for a while, so temp workers got more hours at the sorting facility. The annual Brush Creek Sweep will go forward by encouraging participants who want to do it on their own to get out there, "together apart." Mr. Pell asked about status of paving of Trefz Road. Ms. Lubbers said it will be late summer before the funds are available.</p> <p>Whitney Lawhorn gave a report on her education programming as it relates to COVID-19. She got a few programs in at schools before the shutdown. They have moved to doing some education and outreach via social media, which they have seen engagement with.</p>

6. Public Input	None.
7. Schedule Next meeting/Adjournment	The next meeting is scheduled for August 17 th at Clermont County at 10:30am. Mr. Pell moved to adjourn the meeting. Ms. Moore seconded and the motion passed without dissent. The meeting was adjourned at 11:15 am.