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**Adams-Clermont Solid Waste District
Board of Directors' Meeting**

**10:30 a.m., February 1st, 2021
West Union**

Members in Attendance

Adams County	Clermont County
Ty Pell	Claire Corcoran
Diane Ward	David Painter
Barbara Moore	Bonnie Batchler

Attendees: Hannah Lubbers, Laura Lair, Bill Mellman, Greg Bickford; Clermont County
Warren Trefz, Rachel Brown; Adams Brown Recycling; Adams County
Dan Wickerham; Public

The meeting was called to order at 10:30am

1. Approval of Minutes	Mr. Painter moved to approve the minutes from the August 17 th , 2020 meeting. Ms. Moore seconded and the motion passed without dissent.
2. Financial Report	Ms. Lubbers reviewed the financial report. Everything appears to be on track for the fund history. The cash balance looks appropriate for the two year operating budget that ACSWD targets for. Revenue looks lower for 2020 because a few generation fees may not have come in yet from December 2020, since the report was run in January 2021. Revenue should look good once those generation fees from the end of 2020 come in. Expenditures are on track. Ms. Lubbers noted the larger payments were to municipal court for litter cleanup activities, noting that usually it is paid quarterly but in 2020 they just sent one big invoice. GB Welding & Metal payment is for two new 30 yard recycling containers. One container is to have on hand in our inventory, the other

	is for new recycling drop-off location in Oliver Township. Mr. Pell moved to approve the financial report. Mr. Painter seconded and the motion passed without dissent.
3. Election of Officers	<p>Mr. Pell nominated Ms. Corcoran for President of the ACSWD board. Mr. Pell seconded, and the motion passed without dissent.</p> <p>Mr. Painter moved to nominate Ms. Moore to Vice President of the ACSWD board. Mr. Pell seconded, and the motion passed without dissent.</p> <p>Mr. Painter moved to elect Claire Corcoran to President and Barbara Moore to Vice President of the Adams-Clermont Solid Waste District. Mr. Pell seconded, and the motion passed without dissent.</p>
4. 2021 Budget	<p>Ms. Lubbers reviewed the budget, noting that the Clermont County Board of Commissioners and the Auditor's office already has approved this budget. The litter grant expenditures are dependent on whether we are awarded the grant or not. A new truck is due for Adams County Probate Court for their roadside litter cleanup in 2022. We will try to make do with what we have this year, but a new truck is in the 2021 budget in case we need it. The 2021 budget looks similar to 2020. Mr. Painter asked about the decline in salary and fringes since a few years ago, and he wondered if ACSWD currently has an unfilled position. Hannah explained that the difference is due to Paul Braasch's retirement payout in 2019. Ms. Ward moved to approve the 2021 budget. Mr. Painter seconded, and the motion passed without dissent.</p>
5. 2021 Professional Memberships	<p>Ms. Lubbers requested authorization from the board to join professional memberships for AOR (\$230), OSWDO (\$200), Adams Chamber of Commerce (\$120), NTE: \$550. Mr. Painter moved to authorize Ms. Lubbers to join the professional memberships. Ms. Ward seconded the motion, and the motion passed without dissent.</p>
6. 2021 Blanket Travel Authorization	<p>Ms. Lubbers requested authorization from the board for \$2500 for the travel budget, with travel requests to be authorized by the board president. Mr. Pell moved to approve the request for authorization. Ms. Batchler seconded, and the motion passed without dissent.</p>

7. Refreshment Resolution	Ms. Lubbers requested a resolution for \$900 to cover refreshments for board meetings and District Policy Committee meetings in 2021. Ms. Ward moved to approve the request. Mr. Painter seconded, and the motion passed without dissent.
8. Director's Report	<p>Ms. Lubbers gave the following Director's report:</p> <ul style="list-style-type: none"> • Rumpke has updated their acceptable items list. They are now accepting plastic tubs from foods like butter, yogurt, sour cream, fruit cups, pudding, and gelatin. ACSWD is using outreach materials to get the message out to residents. Rumpke was awarded a grant from the Polypropylene Recycling Coalition to help them purchase new sorting equipment for these materials. Rumpke hopes to be able to get out and update the labels on our drop off containers by summer. • In 2020, 7 drop off boxes were repaired in Adams County. There are 9 more to go in 2021. These remaining 9 boxes are accounted for in the budget. • The Goshen Township drop-off dumpster pad work request and addition of the Tate Township drop-off have not followed up with Ms. Lubbers to schedule the work. She will continue to reach out to them. • Ms. Lubbers says that scheduling routine maintenance for the compactors would be good. Previously Paul Braasch looked into vendors but there were no vendors nearby. Ms. Lubbers recently discovered that Rumpke provides routine compactor maintenance. She reached out, but they have not gotten back to her. Mr. Painter suggested that Hannah should check with manufacturers for authorized maintenance reps. Mr. Wickerham commented that some of the compactors are actually made by Rumpke. He also says that the manufacturing of these compactors is on a pretty small scale, sometimes a collaboration between two different businesses. Ms. Lubbers requested authorization from the board to negotiate with vendors for preventative maintenance on the compactors. Mr. Painter made the motion, which was seconded by Ms. Moore. The motion carried. • Hannah gave updates about the School Recycling Program <ul style="list-style-type: none"> ○ Sent surveys to 50 Clermont schools ○ 7 responded, representing 10 schools

- Four orders placed
 - 280 bins
 - All delivered
 - Good participation, considering the events of 2020
- Expanding to Adams County in 2021
- Ms. Lubbers is looking into apartment recycling for the next phase of expanding recycling programming. Union Township will be the first target.
- Ms. Lubbers has been looking into creating a large item drop off location for Clermont County. It is difficult for residents to get rid of large items like furniture, mattresses, televisions, and appliances. The drive to Rumpke Landfill is inconvenient for many residents. Hannah has a contact who is considering hosting this large item drop-off site.
- The litter grant has been extended from a one year grant to a two year grant.
 - Hannah showed examples of new recycling messages for A-frame signs regarding the change in acceptable plastics.
 - Another waste sort of a drop off container could happen in March. The cost of this would be covered by the grant.
- CET from New England is working on food waste reduction strategies in our area. They are offering a training in March. Hannah will send more information to the board once she receives it from CET.
- Clermont SWCD received a grant from The Wildlife Federation in the amount of \$5000, even though they only applied for \$1000. The grant money will go toward conducting a food waste audit at a school.
- Bill Mellman gave an update on the new recycling and disposal decision tool he built for www.OEQ.net. The tool is set up like a tree, leading you from broad categories of items to specific items and where to recycle or dispose of them. The goal in building this tool was to help residents more easily answer their recycling and disposal questions. The website currently leaves many residents confused, requiring them to call or email staff.
- Ms. Lubbers will be submitting the 2021 litter grant next week.
- Personnel updates:

	<ul style="list-style-type: none"> ○ New Recycling Specialist Michael Gowins began working in Adams County. ○ Whitney Lawhorn no longer works for Adams-Brown Recycling. Rachel Brown has filled the Education Coordinator position. ○ Dan Wickerham is now the Executive Director of ABCAP. Warren Trefz is now the Recycling Director of ABR.
9. AWAR Report	<p>Mr. Trefz gave a report on AWAR. In comparing 2020 to 2019, AWAR saw an 8.7% decrease in customers, a 50% drop in payouts to the community for non-ferrous metals, and an 8% increase in garbage collection, both in payments and weight. The new building is installed and looks great. The new attendant, Michael McCarty, started in October. He is an Adams County resident. Currently, buy back is running on a one day per week schedule until the pandemic settles and the markets open back up. Michael Goins is the new Recycling Specialist for Adams and Brown Counties. Michael drives around to the drop off containers and removes improper materials and cleans up the areas. There has been a noticeable improvement in the contents of the containers since Michael has been working. In Adams County, Michael is finding clothes and food set outside of the boxes. Mr. Trefz believes this is from people who mean well, and are trying to set out "donations" for the community. He wants to identify and redirect these people to donation centers and food pantries. Rumpke's messaging is different from what ABR accepts. ABR wants to create new signage that looks similar to Rumpke's so that residents will recognize the signage as being for recycling, not trash. Rachel Brown, new Adams-Brown Educator gave a brief introduction of herself.</p>
10. Public Input	<p>Dan Wickerham of ABCAP shared some information on the robotics, software, and upcoming AI that is used in material recovery facilities.</p>
11. Schedule Next Meeting	<p>April 19th, 10:30 a.m. was agreed upon by all attendees for the next meeting. Mr. Painter moved to adjourn the meeting. Ms. Moore seconded the motion, and the motion passed without dissent. The meeting adjourned at 11:24am.</p>

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