

**Adams-Clermont Solid Waste District
Board of Directors Meeting**

**April 18, 2022
Murphin Ridge Inn - 750 Murphin Ridge Road, West Union Ohio**

Members in Attendance

Adams County	Clermont County
Ty Pell	David Painter
Diane Ward	Claire Corcoran
Barbara Moore	

Attendees:

Hannah Lubbers, Doug Snyder, Tom Eigel, Tracie Braun; Clermont County
Kayla Bowman, Terri Crothers; Adams County
Dee Edge, Dan Wickerham; Adams Brown Recycling
Brittany McKenzie, Shane Elliott; Rumpke Waste and Recycling
Mark Rumpke; Driveway Dumpsters, Inc.

The meeting was called to order at 10:45 AM by Ms. Corcoran.

1. APPROVAL OF MINUTES

Ms. Ward moved to approve the minutes from the 11/08/2021 meeting. Mr. Painter seconded and the motion passed without dissent.

2. FINANCIAL REPORT

Ms. Lubbers reviewed the financial report.

- Ms. Lubbers noted that the Clermont County Auditor's Office will be moving away from Crystal Reports and will be using a new financial system. Financial reports will be in a different form in the near future.

Mr. Pell moved to approve the financial report. Ms. Moore seconded and the motion passed without dissent.

3. ELECTION OF OFFICERS

Ms. Moore moved to nominate Mr. Pell for President of the ACSWD Board. Mr. Painter seconded and the motion passed without dissent.

Ms. Corcoran moved to nominate Ms. Batchler for Vice President of the ACSWD Board. Mr. Pell seconded and the motion passed without dissent.

Ms. Ward moved to elect Mr. Pell to President of the ACSWD Board and Ms. Batchler to Vice President of the ACSWD Board. Mr. Painter seconded and the motion passed without dissent.

4. 2022 BUDGET

Ms. Lubbers spoke on the 2022 budget which was approved during the 11/8/2021 meeting.

- Ms. Lubbers noted that the only item that has changed in the 2022 budget was a salary action.

Mr. Painter moved to approve the 2022 budget. The motion was seconded by Ms. Corcoran and passed without dissent.

5. 2022 BLANKET TRAVEL AUTHORIZATION

Ms. Lubbers requested authorization for a \$2,500 travel budget for 2022, with travel requests to be authorized by the Board President.

Ms. Moore moved to approve the request for authorization. The motion was seconded by Ms. Ward and passed without dissent.

6. 2022 REFRESHMENT RESOLUTION

Ms. Lubbers requested authorization for an \$850 refreshment budget for 2022, to cover the costs of refreshments for ACSWD Board meetings and District Policy Committee meetings throughout the year.

Mr. Pell moved to approve the request for authorization. The motion was seconded by Mr. Painter and passed without dissent.

7. PROCUREMENT CARD (P-CARD) AUTHORIZATION

Ms. Lubbers requested the Board adopt Clermont County's Procurement Card Policy and Procedures and requested authorization for the Board President to sign forms requesting procurement cards for Doug Snyder and Hannah Lubbers as authorized under ORC 301.29 with a daily limit of \$5,000 and 7 transactions, and a 25 day cycle limit of \$25,000 and 25 transactions.

- Ms. Lubbers explained the need for procurement cards and noted that they would be especially beneficial to use during the multiple clean-up events.

Mr. Painter moved to authorize the ACSWD Board to adopt Clermont County's Procurement Card Policy and Procedures and obtain Procurement Cards for Doug Snyder and Hannah Lubbers as stated. The motion was seconded by Ms. Ward and passed without dissent.

8. WAIVER AGREEMENT WITH DRIVEWAY DUMPSTERS, INC.

Ms. Lubbers requested authorization for the District Director to sign a Waiver Agreement with Driveway Dumpsters, Inc.

- Ms. Lubbers explained that Mark Rumpke of Driveway Dumpsters, Inc. will be opening a new CD&D waste-transfer facility in Clermont County this year. Mr. Rumpke will need a Waiver Agreement in place in order to haul the municipal solid waste from this new facility to Bavarian Sanitary Landfill in Kentucky, which is a non-designated landfill.
- Ms. Corcoran asked for clarification on the Waiver Agreement. Ms. Lubbers explained that Driveway Dumpsters, Inc. will be responsible for paying the Adams-Clermont Solid Waste District the \$4.00 per ton generation fee that would normally be collected and paid to the District by a designated landfill. Best Way Disposal hauls municipal solid waste from the District to a non-designated landfill and has a Waiver Agreement in effect as well.

Mr. Pell moved to authorize the District Director to sign a Waiver Agreement with Driveway Dumpsters, Inc. The motion was seconded by Mr. Painter and passed without dissent.

9. AUTHORIZATION TO ENTER INTO AGREEMENT FOR OUTSIDE COUNSEL

Ms. Lubbers requested authorization to obtain outside counsel pursuant to ORC 343.01(E) (2) for assistance with Designation and Waiver Agreements for an amount not to exceed \$6,000 pursuant to and in accordance with the Legal Services Agreement with the law firm of Peters Kalail & Markakis.

- Ms. Lubbers stated that the assistance of outside counsel will be necessary for future Designation and Waiver Agreements.

Mr. Painter moved to authorize the District Director to obtain outside counsel pursuant to ORC 343.01(E) (2) for assistance with Designation and Waiver Agreements for an amount not to exceed \$6,000 pursuant to and in accordance with the Legal Services Agreement with the law firm of Peters Kalail & Markakis. The motion was seconded by Ms. Moore and passed without dissent.

10. GRANTS

Ms. Lubbers requested authorization for the District Director to sign the grant agreement for the 2022 Ohio EPA Recycle Ohio Community and Litter Grant if awarded.

- Ms. Lubbers stated that the District will most likely be notified next month if they will receive funding from the 2022 Ohio EPA Recycle Ohio Community and Litter Grant, and she would need Board authorization in order to sign the grant agreement.
- Ms. Lubbers gave a brief overview of how requested grant funds would be used. Funding was requested for the 2023 Spring Litter Cleanup and for the purchase of several outdoor recycling containers to be placed in public parks around Clermont County and at the Lions Club Park in Adams County. Ms. Lubbers stated that more containers can be placed in Adams County if suitable locations are identified.
- Mr. Pell suggested the Nature Conservancy may be a good location for an outside recycling container. Ms. Lubbers said she would follow up to determine if somebody at that location would take responsibility for servicing the container.

Ms. Moore moved to authorize the District Director to sign the grant agreement for the 2022 Ohio EPA Recycle Ohio Community and Litter Grant if awarded. The motion was seconded by Ms. Corcoran and passed without dissent.

11. 2022 TIRE COLLECTION EVENTS

Ms. Lubbers requested authorization for the District to fund two fall tire collection events to be held at the Neville boat ramp in Washington Township (Clermont County) and at the AWAR Transfer Station (Adams County).

- Ms. Lubbers gave an overview of the tire collection events that the District held in 2021. She stated that there were 83 tons of tires collected at the Jackson Township event in Clermont County and 48 tons of tires collected at the AWAR event in Adams County. Approximately 500 people utilized the events to properly dispose of an estimated 12,000 tires.
- Ms. Lubbers stated that the tire disposal events held last year were funded with Ohio EPA Community and Litter Grant funds, but the District did not apply for tire amnesty funding for 2022 because the Ohio EPA recommends applicants only apply for tire amnesty funding every other year. She stated that the Ohio EPA also recommends that Solid Waste Districts apply any fees collected during tire amnesty events towards future self-funded events. The District charged residents \$1.00 per tire for disposal during the 2021 events, generating approximately \$8,500 in revenue.

Mr. Painter moved to authorize the District to fund two fall tire collection events to be held at the Neville boat ramp in Washington Township (Clermont County) and at the AWAR Transfer Station (Adams County). The motion was seconded by Mr. Pell and passed without dissent.

12. DIRECTORS REPORT

The Director's report was given by Ms. Lubbers:

Cups Accepted for Recycling

Ms. Lubbers gave an overview of Rumpke's new initiative to accept cups in their drop-off and curbside recycling containers. She explained that on February 1st Rumpke started accepting paper cups, aluminum cups, and some plastic cups for processing at their material recovery facility. Rumpke still does not accept straws, K cups, Styrofoam cups, and colored Solo brand cups.

- Ms. Lubbers stated that the District has updated the information on their website and has already deployed rotating signage at the drop-off locations displaying cups. Ms. Lubbers displayed visual examples on the projection screen.
- Ms. Lubbers emphasized that cups are only being promoted for recycling in Clermont County because those recyclables are processed at Rumpke's facility. Recyclables from Adams County are processed at Adams Brown Recycling, which currently is not accepting cups.
- Mr. Wickerham stated that the end-buyer of Adams Brown Recycling's cardboard has agreed to start accepting paper cups as well. However, Adams Brown Recycling has not started the process of accepting cups for recycling, and will introduce this new material into the program slowly.
- Ms. Corcoran asked for clarification about why colored Solo brand cups aren't accepted for recycling by Rumpke. Ms. Lubbers explained that those cups are made from polystyrene and couldn't be mixed in with the other plastics that are sorted.

Compost Bin Sale

Ms. Lubbers gave an update on the District's compost bin sale. Compost bins are being sold by the District for \$60.00 each, in conjunction with the Clermont Soil and Water Conservation District's annual plant sale on May 5th and May 6th, 2022. The \$60.00 sale price covers the original purchase costs incurred by the District.

- Ms. Lubbers noted the compost bins proved to be a very popular item in the past, and they sold out quickly the last time the District offered them for sale.
- Ms. Lubbers reported that to date, 160 compost bins have been ordered by individuals to purchase during this sale.

Litter Events: Spring Litter Clean-up and Ohio River Sweep

Ms. Lubbers gave an update on several upcoming litter clean-up events being held at several locations in Adams County and Clermont County.

- The annual Spring Litter Clean-up is being held at several locations in Clermont County on Saturday April 23, 2022.
- The Brush Creek Clean-up in Adams County is being held on Friday May 13, 2022.
- The annual Ohio River Sweep is scheduled for Saturday May 14, 2022 at the Moscow boat ramp and the New Richmond bandstand in Clermont County, and on Saturday June 25, 2022 for sites in Adams County. The Ohio River Sweep is coordinated through the Ohio River Valley Water Sanitation Commission.

School Environmental Education

Ms. Lubbers gave an update on several items relating to the environmental education programs in Adams County and Clermont County.

- Ms. Lubbers reported that Rachel Brown left her position as Educational Specialist at Adams Brown Recycling, and introduced Dee Edge as her replacement.
- Ms. Lubbers reported that North Adams High School in Adams County now has recycling containers in both the gymnasium and cafeteria.
- Ms. Lubbers reported that the first food waste audit was conducted at Merwin Elementary School in Clermont County on Monday April 11, 2022. Kat Zelak and Doug Snyder both participated in the audit and the process went well. Additional food waste audits are scheduled in May at Merwin Elementary School, Pattison Elementary School, and West Clermont Middle School. Ms. Lubbers explained that the food waste audits are funded in part by a World Wildlife Federation grant to address food waste, and elaborated on the issues regarding food waste in schools.
- Ms. Lubbers reported that the District is waiting to hear back from the Ohio EPA regarding the Academic Institution Grant funding request that was submitted in February 2022. If awarded, the grant money would be used to purchase several items to support Merwin Elementary School's food waste reduction program, including a refrigerator to save sharable foods and drinks, a sorting table to sort and separate items normally sent to the landfill, and other carts and trays. Ms. Edge added to the presentation by sharing her positive experience with share tables while working in the Brown County schools.
- Ms. Lubbers spoke about the success of last years end-of-school-year school supply recycling project which was held at several Clermont County schools. This project provided students the opportunity to donate their usable school utensils and supplies at the end of the school year. These items would have ordinarily been disposed of in the trash, but instead got donated to others in need. Ms. Lubbers explained that Kat Zelak has expanded the project by leaving donation boxes at several schools year-round.

Adams County Recycling Drop-Off Sites

Mr. Snyder gave an update on several projects related to the public recycling drop-off sites in Adams County.

- **Manchester Site**
 - o Village maintenance employee Rex Allen had been doing a good job in the past keeping the site clean and frequently running the compactor. His last day of employment was March 17, 2022 and it seems that other village employees have been performing those duties since.
 - o This site was identified as having significant illegal dumping issues in the past. The site had no lighting at night, no surveillance cameras, and was lacking any significant signage.
 - o On March 17, 2022 a new utility pole and security light was installed at the location by Electro-Mech Services, who also ran underground electric to the new pole. Mr. Snyder installed a camera which was moved from another location, as well as a large sign warning that activities are being recorded and warned against illegal dumping.
 - o Mr. Snyder has been monitoring the security footage since the project was completed and has not noticed any illegal dumping.
- **Cherry Fork Site**
 - o A new PTR model TP4000 compactor was ordered from Detroit Compaction on December 13, 2021. This is the same make and model that is currently at the Manchester site and the Adams County Courthouse site.
 - o The new compactor will have a 4 yard charge chamber, which is double the capacity of the old unit that is currently at that site.
 - o The new compactor is expected to be installed within the next couple of weeks.
- **Compactor Maintenance**
 - o Preventative maintenance and OSHA compliance inspections are scheduled to be performed by Camco Hydraulics on all of the Adams County compactors (excluding Cherry Fork) from May 10 – May 12, 2022.

- The servicing of the three compactors at the AWAR transfer station will be performed on Wednesday, May 11, 2022 while the facility is closed to the public. Mr. Snyder will be on-site at that time.

AWAR Transfer Station Surveillance Cameras

Mr. Snyder gave an update on the recently completed surveillance camera project at AWAR.

- The new surveillance system was installed by Swango Cabling on March 16, 2022 and is fully operational.
- The system currently has four cameras installed, with one additional camera purchased that will be installed later. The system can handle up to eight cameras.
- Mr. Snyder explained that the surveillance system can be accessed and monitored off-site as well, but is currently limited due to poor internet access at the facility.
- Ms. Lubbers elaborated on the internet issues at AWAR, stating that poor internet access has been an on-going issue at that location for many years.

Clermont County Recycling Drop-Off Sites

Ms. Lubbers gave an update on several additional recycling drop-off sites that are planned to be added in Clermont County.

- **East Fork State Park**
 - One recycling dumpster will be placed at the campground area at East Fork State Park in Williamsburg Township. It will be serviced initially on an on-call basis.
- **Stonelick State Park**
 - One recycling dumpster will be placed at the campground area at Stonelick State Park in Wayne Township. It will be serviced initially on an on-call basis.
- **Union Township Service Department**
 - Several recycling dumpsters may be placed by the Union Township Service Department / Union Township Police Department.
- **Winding Creek CD&D Recycling Facility**
 - Two recycling dumpsters will be placed at the future CD&D recycling facility that is planned for Winding Creek Boulevard in Union Township, Clermont County.
 - Ms. Lubbers explained that the zoning board required the property owner to allow placement of the District's public recycling dumpsters on the property as a condition of their zoning change, which was agreed on by all parties.

Ms. Lubbers requested authorization for the District to spend up to \$5,000 to cover the costs of materials for the construction of a 20' x 40' concrete pad for the recycling drop-off dumpsters at the future Winding Creek CD&D Recycling Facility.

- Ms. Lubbers stated that it was customary in the past for the District to pay for the costs of the materials for concrete pads for recycling drop-off dumpsters if the property owner furnished the labor for the installation.
- Mr. Eigel asked what would happen to the concrete pad if the property owner decided he no longer wished to host a public recycling drop-off location. Ms. Lubbers responded that allowing the public recycling drop-off location was a condition of the zoning change on the property, so the owner is required to keep them there.

Mr. Painter moved to approve spending up to \$5,000 to cover the costs of materials for the construction of a 20' x 40' concrete pad for the recycling drop-off dumpsters at the future Winding Creek CD&D Recycling Facility. The motion was seconded by Ms. Ward and passed without dissent.

Brownfield Remediation – Solid Waste Generation Fee Exemption

Ms. Lubbers gave a brief overview of the brownfield remediation project in Goshen Township, Clermont County. The Solid Waste District received a request to waive the \$4.00 per ton generation fee in order to maximize the amount of solid waste that can be hauled from the site with the one million dollars of brownfield remediation funding that may be available through the Ohio Department of Development.

- Ms. Lubbers explained that the targeted brownfield remediation project consists of three properties located in Goshen Township, Clermont County. The property owner is currently serving a prison sentence for environmental crimes related to illegal dumping on the properties.
- There are an estimated 15,000 tons of solid waste on the properties that will be hauled to a licensed landfill, which would equate to \$60,000 in generation fees for the Solid Waste District.
- Ms. Lubbers noted that the properties in question were essentially used as non-licensed landfills, therefore the District has never received any generation fees from the disposal of the solid waste in the past.
- Ms. Ward asked if granting a generation fee exemption for this project would set a precedent for future property clean-ups. Ms. Lubbers explained that the brownfield remediation funding is not expected to be an ongoing program, and the available funding is most likely a one-time occurrence.
- Mr. Painter asked if the brownfield remediation project would be in jeopardy of not proceeding if the District chose not to grant a generation fee exemption. Ms. Lubbers explained that it would most likely not jeopardize the project, however the project would either need to receive additional funding to off-set the generation fees or there would be fewer tons of waste hauled from the sites due to budget constraints. Mr. Painter also stated that this project is the only applicant for the one million dollars of available brownfield remediation funding in Clermont County.
- Mr. Pell stated that this is a good opportunity to have the properties finally cleaned up, and the brownfield remediation funds may not be available again in the future.
- Ms. Corcoran raised several concerns about the project in general, including the lack of local code enforcement that allowed the properties to get to their current state. Ms. Corcoran noted that the property owner continued to operate the unlicensed facility even after its forced closure. Ms. Corcoran questioned whether the property owner would resume illegal dumping on the sites after his release from prison, or if there is any mechanism in place that will prevent this situation from occurring again.

Mr. Pell moved to waive the \$4.00 per ton generation fee for the brownfield remediation project on the properties discussed in Goshen Township, Clermont County. The motion was seconded by Mr. Painter. The motion passed with Ms. Moore, Mr. Painter, Mr. Pell, and Ms. Ward voting in favor, and Ms. Corcoran voting against.

13. AWAR TRANSFER STATION

AWAR Transfer Station Report

Mr. Wickerham gave an update on the AWAR Transfer Station:

- The number of trash customers has decreased during the first quarter of this year, while the volume of mixed recycling has remained consistent.
- The number of buy-back customers has slightly increased, mainly due to price increases for the sale of the materials.
- A new metal recycling facility named Pleasant Valley Recycling will be opening in West Union sometime this year. It is unknown how much that will affect the buy-back customer count at AWAR.
- Mr. Pell stated that the owner of the new Pleasant Valley Recycling business in West Union is Nathan Skaggs.

Ms. Lubbers reported that Liberty Tires increased their tire disposal price by 17 percent. Currently the District charges customers \$0.12 per pound for tire disposal at AWAR. The tire disposal costs and collection fees will be closely monitored to make sure expenses are covered.

14. PUBLIC INPUT

- **Mark Rumpke, Driveway Dumpsters, Inc.**

Mr. Rumpke was present and addressed the Board. He introduced himself as the owner of Driveway Dumpsters, a waste hauler and dumpster rental business in Loveland, Ohio. Mr. Rumpke gave a brief overview of his current business and also discussed the new Winding Creek CD&D Recycling Facility that will be constructed in Union Township, Clermont County.

- **Brittany McKenzie, Rumpke Waste and Recycling**

Ms. McKenzie was present and addressed the Board. She briefly introduced herself as Rumpke's Municipal Account Representative and stated that she was available if the District needed any assistance with the current or new services.

15. SCHEDULE NEXT MEETING / ADJOURNMENT

After a brief discussion, it was determined that the next board meeting of the Adams Clermont Solid Waste District would be held at 10:30AM on Monday, July 11th 2022 at the Clermont County Administration Building located at 101 East Main Street, Batavia.

Ms. Ward moved to adjourn the meeting. The motion as seconded by Mr. Painter and passed without dissent.

The meeting was adjourned at 11:50AM.